

**Shelby J. Kelley**

Partner, Chief Operating Officer

Washington, DC

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**About Shelby**

Shelby Kelley serves as the firm's Chief Operating Officer. She oversees administrative functions for the firm, including general operations and facilities management.

She also works with the managing partner and the administrative team to coordinate and implement strategic initiatives of the firm.

Prior to assuming this position, Shelby was a partner in the trial section of the firm. Her practice focused on complex commercial litigation and government investigations. For three years, she served as a member the firm's Office of General Counsel focusing on proactive risk management, information governance, as well as eDiscovery strategy and project management.

**Education**

Georgetown University Law Center, J.D.  
1999

Georgetown University, Bachelor of Arts  
1995

**Noteworthy**

*US Legal 500*, Energy: Regulatory, 2013 - 2014; Energy: Litigation, 2010 - 2012

**Affiliations**

Association of Legal Administrators

International Legal Technology Association

American Bar Association, Past Member of Task Force for Big Data Committee of Section of Science & Technology

Women's Energy Network, DC Chapter, Board Member, 2012 - 2013

Women's Council on Energy and the Environment

## **Bar Admissions**

District of Columbia

Maryland

Virginia